

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, July 9th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:23 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner ROBINSON, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Johnny DIXON, Michael SNEATH, Isaac RAMIREZ, Jesus SOTELO, Daniel MICHIE, Raymond DEANDA, Robert HOLLEY, Rick REEG, Jai WALKER with Aldine Fire & Rescue, and Adam TABAK district counsel with Coveler and Peeler.

4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

5. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

Chief PARKER updated the Board on the Sales Tax's for this year.

No action, item tabled.

6. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ADOPTION OF THE DISTRICT'S 2019 INVESTMENT POLICY AND DISCUSS THE ALLOCATION OF THE DISTRICT'S RESERVED FUNDS:

Motion by Commissioner GARCIA, seconded by Commissioner SPILMAN and approved with a vote of 5 to 0 to adopt the District's 2019 Investment Policy.

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to appoint Commissioner SPILMAN and Office Manager CARRIER as Investment Officers.

7. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECT:

Chief PARKER informed the Board that Brad DILL and Ricardo MARTINEZ will be attending July 31, 2019 Board Meeting. Chief PARKER stated that MARTINEZ will be presenting a conceptual construction design of Station 41. Chief PARKER updated the Board on new Station 11 having the dirt work completed, and the permit has been sent to Harris County. Once the permit has been approved by Harris County, it will then be sent to FEMA for a approval.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition:

1. Vendor: Specialized Painting Services
Item: Driveway in front of Station 31
Amount: \$8,592.00

2. Vendor: Specialized Painting Services
Item: Driveway on the side entrance of Station 31
Amount: \$6,680.00
3. Vendor: Multiple Vendors
Item: Fuel Tote Station 31
Amount: 5,800.00
4. Vendor: Hooker Upholstery Shop
Item: Heavy Utility Truck
Amount: \$4,000.00

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the following listed requisitions requested per Chief PARKER not to exceed the amount listed.

9. TO REVIEW AND APPROVE REPAIRS TO THE DISTRICT'S FACILITIES, EQUIPMENT, VEHICLES AND APPARATUS:

No action, item tabled.

10. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief VENEGAS stated that TEEX Training will take place July 21-26, 2019.

No action, item tabled.

Closed session begins at 11:53 am

11. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

12. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS/SALAVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open session resumed at 12:22 pm.

14. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:26 pm.